

**HISPANIC MINISTRY CENTER
DBA URBAN YOUTH WORKERS
INSTITUTE**

FINANCIAL STATEMENTS
AND
SUPPLEMENTARY INFORMATION
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2019 & 2018

MAXSON & ASSOCIATES

ACCOUNTANCY CORPORATION

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Independent Auditors' Report

To the Board of Trustees
Hispanic Ministry Center
DBA Urban Youth Workers Institute
Santa Ana, California

We have audited the accompanying financial statements of the Hispanic Ministry Center DBA Urban Youth Workers Institute (a nonprofit organization), which comprise the statements of financial position as of December 31, 2019 and 2018, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risks assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Hispanic Ministry Center DBA Urban Youth Workers Institute as of December 31, 2019 and 2018, and changes in its net assets and its cash flows for years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statements of income by activity on pages 14 - 15 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Orange, California
June 29, 2020

Handwritten signature in black ink that reads "Kaplan & Associates CPA". The signature is written in a cursive, flowing style.

Hispanic Ministry Center DBA Urban Youth Workers Institute

Statements of Financial Position
December 31, 2019 & 2018

ASSETS

	12/31/2019	12/31/2018
Current Assets		
Cash & Cash Equivalents - Note A, B	\$ 545,400	\$ 706,546
Investments - Note B, C	66,926	253,643
Postal Permit	173	173
Accounts Receivable	700	-
Prepaid Expenses	18,765	18,719
Total Current Assets	631,964	979,081
Property, Plant & Equipment - Note A		
Transportation Equipment	26,090	26,090
Furniture & Fixtures	359	8,113
Computer Equipment	18,757	55,544
Total	45,206	89,747
Less: Accumulated Depreciation	(41,535)	(77,051)
Property & Equipment - Net	3,671	12,696
TOTAL ASSETS	\$ 635,635	\$ 991,777

LIABILITIES & NET ASSETS

Current Liabilities		
Accounts Payable	\$ 4,702	\$ 2,103
Credit Cards Payable	3,851	16,776
Payroll Liabilities	603	603
Accrued Vacation - Note A	16,259	25,408
Total Current Liabilities	25,415	44,890
Long Term Debt	-	-
Commitments - Note E	-	-
Total Liabilities	25,415	44,890
Net Assets		
Without Donor Restrictions	610,220	946,887
With Donor Restrictions	-	-
Subtotal	610,220	946,887
Total Net Assets	610,220	946,887
TOTAL LIABILITIES & NET ASSETS	\$ 635,635	\$ 991,777

Hispanic Ministry Center
DBA Urban Youth Workers Institute

Statements of Activities
For the Year Ended December 31, 2019 & 2018

	<u>12/31/2019</u>	<u>12/31/2018</u>
Operating Activities		
Revenues and Other Support		
Contributions	\$ 949,469	\$ 1,308,106
Program Service Fees & Registration	114,397	153,657
Program Housing	41,084	37,405
Product Sales/Booth Sponsorship	37,401	24,023
Fundraising Event Donations	16,310	95,643
Net assets released from restrictions	<u>-</u>	<u>-</u>
Total Revenues & Other Support	<u>1,158,660</u>	<u>1,618,834</u>
Expenses		
Program Services		
National Conference	538,565	591,835
Coaching & Mentoring	36,503	99,239
Social Engagement	344,979	320,345
Training & Certification	253,846	281,013
Supporting Services		
General & Administrative	168,437	16,137
Fundraising	<u>167,669</u>	<u>252,200</u>
Total Expenses	<u>1,510,000</u>	<u>1,560,769</u>
Change in net assets from operations	<u>(351,339)</u>	<u>58,065</u>
Nonoperating Activities		
Investment Income	<u>14,672</u>	<u>(1,975)</u>
Total nonoperating activities	14,672	(1,975)
INCREASE (DECREASE) IN NET ASSETS	(336,667)	56,090
NET ASSETS - BEGINNING OF YEAR	<u>946,887</u>	<u>890,797</u>
NET ASSETS - END OF YEAR	<u>\$ 610,220</u>	<u>\$ 946,887</u>

See Accompanying Notes.

Hispanic Ministry Center
DBA Urban Youth Workers Institute
 Statement of Functional Expenses
 For the Year Ended December 31, 2019

	Supporting Services					Total
	National Conference	Coaching & Mentoring	Social Engagement	Training & Certification	General & Administrative	
Compensation & Related Expenses						
Salaries	\$ 111,708	13,179	103,550	40,792	76,878.02	-
Housing Allowance	43,690	5,154	40,499	15,954	30,067.52	-
Payroll Taxes	7,631	900	7,074	2,787	5,251.99	-
Health Insurance	23,211	2,738	21,516	8,476	15,973.79	\$
Employee Benefits	7,301	861	6,767	2,666	5,024.25	-
Total Compensation & Related Exp.	193,541	22,834	179,406	70,675	133,195.57	-
Program Expenses						
Strategic Programs & Marketing						
Program Supplies/Resources/Fees	11,593	5,053	13,795	11,544	-	-
Event Expenses	24,918	-	200	6,762	-	-
Event Production	51,335	-	100	8,040	-	-
Scholarship/Registration Reimburse	242	-	2,500	32,469	-	-
Honorariums	59,146	-	100	25,550	-	-
Marketing	9,407	-	2,079	2,468	-	-
General Program Expenses	88,967	242	1,234	19,890	-	-
Travel/Transportation/Housing	-	208	37	89	-	-
Networking	23,719	629	100	19,463	-	-
Meals	50,658	2,991	122,086	46,608	17,447.48	-
Contract Labor/Consulting	319,985	9,124	142,231	172,882	17,447.48	-
Total Program Expenses						
Management Expenses						
Travel, Meal & Transportation	2,152	254	1,995	786	1,480.97	-
General Expense	1,433	169	1,329	523	986.52	-
Telephone	1,105	130	1,025	404	760.70	-
Rent/Maintenance/Utilities	2,600	307	2,410	950	1,789.44	-
Postage/Office Supplies	1,614	190	1,496	589	1,110.47	-
Information Technology/Website	5,069	598	4,699	1,851	3,488.57	-
Finance & Accounting	2,579	304	2,391	942	1,774.92	-
Bank Service Charges	22	3	20	8	15.08	-
Depreciation Expense	1,805	1,805	1,805	1,805	1,805.00	-
Insurance Expense	3,983	470	3,692	1,455	2,741.20	-
Marketing	196	23	181	71	134.56	-
Miscellaneous Expenses	723	85	670	264	497.66	-
Human Resource Expenses	1,717	203	1,592	627	1,181.92	-
Board of Directors Expense	40	5	37	15	27.33	-
Fundraising Expenses	-	-	-	-	-	167,669
Total Management Expenses	25,038	4,546	23,342	10,289	17,794.34	167,669
TOTAL EXPENSES	\$ 538,565	\$ 36,503	\$ 344,979	\$ 253,846	\$ 168,437.39	\$ 1,510,000

Hispanic Ministry Center
DBA Urban Youth Workers Institute
 Statement of Functional Expenses
 For the Year Ended December 31, 2018

	National Conference	Coaching & Mentoring	Social Engagement	Training & Certification	Supporting Services		Total
					General & Administrative	Fundraising	
Compensation & Related Expenses							
Salaries	\$ 146,069	41,197	79,433	71,360	-	-	338,059
Housing Allowance	52,385	15,106	28,697	26,288	-	-	122,476
Payroll Taxes	9,843	2,954	5,465	5,183	-	-	23,445
Health Insurance	26,480	7,384	14,346	12,758	-	-	60,968
Employee Benefits	3,105	843	1,668	1,449	-	-	7,065
Total Compensation & Related Exp.	237,882	67,484	129,609	117,038	-	-	552,013
Program Expenses							
Strategic Programs & Marketing							
Program Supplies/Resources/Fees	13,615	954	26,468	23,765	-	-	64,802
Event Expenses	23,425	-	198	9,338	-	-	32,961
Event Production	61,560	-	8,900	5,720	-	-	76,180
Scholarship/Registration Reimburse	1,443	148	3,259	19,908	-	-	24,758
Honorariums	59,710	1,900	5,675	26,380	-	-	93,665
Marketing	13,035	231	2,210	1,414	-	-	16,890
General Program Expenses							
Travel/Transportation/Housing	77,671	6,557	2,544	21,784	-	-	108,556
Networking	317	670	30	416	-	-	1,433
Meals	23,075	3,180	708	12,676	-	-	39,639
Contract Labor/Consulting	53,203	9,352	125,152	29,269	-	-	216,976
Total Program Expenses	327,054	22,992	175,144	150,670	-	-	675,860
Management Expenses							
Travel, Meal & Transportation	2,060	1,299	887	450	1,173.00	-	5,869
General Expense	138	34	73	58	75.00	-	378
Telephone	1,718	431	900	726	943.00	-	4,718
Rent/Maintenance/Utilities	3,302	749	1,563	1,262	1,718.00	-	8,594
Postage/Office Supplies	1,603	372	776	626	844.00	-	4,221
Information Technology/Website	3,988	986	2,899	1,662	2,384.00	-	11,919
Finance & Accounting	2,474	621	1,296	1,046	1,359.00	-	6,796
Bank Service Charges	460	115	241	194	253.00	-	1,263
Depreciation Expense	1,822	1,809	1,818	3,390	2,210.00	-	11,049
Insurance Expense	5,315	1,334	2,786	2,249	2,921.00	-	14,605
Marketing	379	95	519	161	289.00	-	1,443
Miscellaneous Expenses	424	106	220	178	232.00	-	1,160
Human Resource Expenses	2,089	490	1,023	826	1,107.00	-	5,535
Board of Directors Expense	1,127	322	591	477	629.00	-	3,146
Fundraising Expenses	-	-	-	-	-	252,200	252,200
Total Management Expenses	26,899	8,763	15,592	13,305	16,137.00	252,200	332,896
TOTAL EXPENSES	\$ 591,835	\$ 99,239	\$ 320,345	\$ 281,013	\$ 16,137.00	\$ 252,200	\$ 1,560,769

Hispanic Ministry Center
DBA Urban Youth Workers Institute

Statements of Cash Flows
For the Year Ended December 31, 2019 & 2018

	12/31/2019	12/31/2018
Cash Flows From Operating Activities:		
Reconciliation of Net Increase to Net Cash Provided (Used) By Operating Activities:		
Increase (Decrease) in Net Assets	\$ (336,667)	\$ 56,090
Adjustments to Reconcile Net Increase (Decrease) to Net Cash Provided (Used) By Operating Activities		
Depreciation - Note A	9,025	11,361
Donated Real Property included in Contributions	-	-
(Increase) Decrease in Assets:		
Contributions Receivable	-	113,600
Accounts Receivable	(700)	-
USPS Postal Permit	-	1,246
Prepaid Expenses	(46)	(5,813)
Increase (Decrease) in Liabilities:		
Accounts Payable	2,599	(18,680)
Credit Cards Payable	(12,925)	6,771
Accrued Vacation - Note A	(9,149)	11,679
Accrued Salary	-	607
Net Cash Provided (Used) By Operating Activities	(347,863)	176,861
Cash Flows From Investing Activities:		
Investments - Note C	186,717	3,126
Fixed Assets Acquired	-	-
Proceeds from the Sale of Assets	-	-
Net Cash Provided (Used) by Investing Activities	186,717	3,126
Cash Flows From Financing Activities:		
Net Increase (Decrease) in Cash	(161,146)	179,987
Cash - Beginning of Year	706,546	526,559
Cash - End of Year	\$ 545,400	706,546
Supplemental Disclosures:		
Interest Paid	\$ -	\$ -
Income Tax Paid	\$ -	\$ -

See Accompanying Notes.

Hispanic Ministry Center

DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Operations

The Hispanic Ministry Center (HMC), doing business as Urban Youth Workers Institute (UYWI) was originally established in 1993 as a division of the National Institute of Youth Ministry, and was subsequently incorporated on February 7, 1997. UYWI exists to strengthen a new generation of global urban leaders for transformational ministry. The organization's vision is to build transformational relationships with urban leaders who will in turn reach and disciple urban youth. HMC dba as UYWI is a non-profit charitable organization established under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the Revenue and Taxation Code of the State of California.

Urban Youth Workers Institute

We exist to power the urban youth worker so that urban youth have the leaders and role models they need to live transformed lives by the Gospel of Jesus Christ.

The vision of UYWI is to engage 75,000 urban youth in life-changing discipleship with local youth workers by 2020.

Programs in meeting these goals:

- National Conference
- Coaching & Mentoring
- Social Engagement
 - UYWI Store
 - UYWI App
- Training & Certification
 - Regional Training
 - Discipleship Toolkit

Basis of Accounting

The Organization prepares its financial statements on the accrual basis of accounting. As such, revenues are recognized when earned and expenses are recognized when incurred. This basis of accounting conforms to U.S. generally accepted accounting principles ("US GAAP").

Basis of Presentation

The financial statements of the Organization have been prepared in accordance with US GAAP, which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objective of the Organization. These net assets may be used at the discretion of the Organization's management and board of directors.

See Accompanying Notes.

Hispanic Ministry Center

DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Measure of Operations

The statements of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Organization's ongoing urban ministry services and interest and dividends earned on investments. Nonoperating activities are limited to resources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

Cash and Cash Equivalents

The Organizations's cash consists of cash on deposit with banks. Cash equivalents represent money market funds or short-term investments with original maturities of three months or less from the date of purchase, except for those amounts that are held in the investment portfolio which are invested for long-term purposes.

Concentrations of Credit Risk

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents and investments. The Organization maintains its cash and cash equivalents in various bank accounts that, at times, may exceed federally insured limits. The Organization's cash and cash equivalent accounts have been placed with high credit quality financial institutions. The Organization has not experienced, nor does it anticipate, any losses with respect to such accounts.

Contributed Services

No amounts have been reflected in the financial statements for donated services. The Organization generally pays for services requiring specific expertise. However, many individuals volunteer their time and perform a variety of tasks that assist the Organization with specific ministries. These services are not recognized as contributions in the financial statements since the recognition criteria were not met.

See Accompanying Notes.

Hispanic Ministry Center

DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Property and Equipment

Property and equipment are recorded at cost. Depreciation is provided using the straight line method for financial reporting purposes based on the following estimated useful lives:

Transportation Equipment	5	years
Computer Equipment	5-7	years
Furniture & Office Equipment	5-7	years

Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

Depreciation expense was \$9,025 and \$11,359 for the year ended December 31, 2019 and 2018.

Compensated Absences

Employees of the Organization are entitled to paid vacations and other time off depending on job classifications, length of service and other factors. As of December 31, 2019 and 2018, compensated absences payable were \$16,259 and \$25,408, respectively.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Income Taxes

The Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501 (c) (3) and Section 23701(d) of the Revenue and Taxation Code of contribution deduction under Section 170(b)(1)(A) and has been classified as organization other than a private foundation under Section 509(a)(2).

See Accompanying Notes.

Hispanic Ministry Center

DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE B - FINANCIAL INSTRUMENTS

The Organization maintains its cash balances at several financial institutions. In 2019 and 2018, cash balances maintained by the Organization at ECCU were insured by the National Credit Union Administration (NCUA) up to \$250,000. In 2019, the cash balance of the bonus checking and money market was \$193,866 over the insured limit. Bank deposit balances held at Merrill Lynch are insured by the Federal Deposit Insurance Corporation (FDIC) and were below the \$250,000 insurable limit.

Availability and Liquidity

The following represents the Organization's financial assets at December 31, 2019 and 2018:

Financial assets at year end:	2019	2018
Cash and cash equivalents	\$ 545,400	\$ 706,546
Accounts receivable	700	-
Investments	66,926	253,643
Total financial assets	613,026	960,189
Less amounts not available to be used		
withing one year:		
Net assets with donor restrictions	-	-
Board-designated funds for future use	-	-
	-	-
Financial assets available to meet general		
expenditures over the next twelve months	\$ 613,026	\$ 960,189

NOTE C - INVESTMENTS AND FAIR VALUE MEASUREMENTS

Investments are reported at their fair values in the statements of financial position, and changes in fair value are reported as investment income in the statements of activities.

Purchases and sales of securities are reflected on a trade-date basis. Gains and losses on sales of securities are based on average cost and are recorded in the statements of activities in the period in which the securities are sold. Interest is recorded when earned. Dividends are automatically reinvested.

The Organization's investments at December 31, 2019 and 2018 consist of mutual funds held in trust at American Funds Service Company recorded at fair market. The organization liquidated its CD instruments in 2019 and is holding its cash in trust at Merrill Lynch.

The Organization's investments are summarized below using Level 1 inputs:

See Accompanying Notes.

Hispanic Ministry Center

DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE C - MARKETABLE SECURITIES AND FAIR VALUE MEASUREMENTS (CONTINUED)

At December 31, 2019 and 2018, marketable securities consisted of the following:

12/31/2019	<u>Fair Value</u>	<u>Cost</u>	<u>Unrealized Appreciation (Decline) in Value</u>
Short-term Investments			
Certificates of Deposit	-	-	-
Mutual Funds			
Equity Securities	66,926	50,510	16,416
Total	<u>66,926</u>	<u>50,510</u>	<u>16,416</u>
12/31/2018	<u>Fair Value</u>	<u>Cost</u>	<u>Unrealized Appreciation (Decline) in Value</u>
Short-term Investments			
Certificates of Deposit	200,391	200,391	-
Mutual Funds			
Equity Securities	53,252	50,510	2,742
Total	<u>253,643</u>	<u>250,901</u>	<u>2,742</u>

Fair value is defined as the price that would be received to sell an asset in the principal or most advantageous market for the asset in an orderly transaction between market participants on the measurement date. Fair value should be based on the assumptions market participants would use when pricing an asset. US GAAP establishes a fair value hierarchy that prioritizes investments based on those assumptions. The fair value hierarchy gives the highest priority to quoted prices in active markets (observable inputs) and the lowest priority to an entity's assumptions (unobservable inputs). The Organization groups assets at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value. These levels are:

Level 1 - Unadjusted quoted market prices for identical assets or liabilities in active markets as of the measurement date.

Level 2 - Other observable inputs, either directly or indirectly, including:

- * Quoted prices for similar assets or liabilities in active markets;
- * Quoted prices for identical or similar assets or liabilities in inactive markets;
- * Inputs other than quoted prices that are observable for the asset or liability;
- * Inputs that are derived principally from or corroborated by other observable market data.

Level 3 - Unobservable inputs that cannot be corroborated by observable market data

See Accompanying Notes.

Hispanic Ministry Center DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE C - FAIR VALUE MEASUREMENTS (CONTINUED)

Measured using Level 1 fair value measures:

<u>Description</u>	<u>12/31/2019</u>	<u>12/31/2018</u>
<u>Merrill Lynch CD's</u>		
Bank Deposit Program	-	200,298
ISA Bk of America NA	-	93
Total CD's	-	200,391
 <u>Mutual Funds - American Funds</u>		
Fundamental Investors - A	47,791	37,453
American Balanced Fund - A	14,708	12,338
Global Growth Portfolio - A	4,427	3,461
Total Mutual Funds	66,926	53,252
 Total Level 1 Investments	 \$ 66,926	 \$ 253,643

Measured using Level 2 fair value measures:

None - -

Measured using Level 3 fair value measures:

None - -

Total investments measured at fair value \$ 66,926 \$ 253,643

NOTE D - FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated by percentage among the programs and supporting services benefited.

The expenses that are allocated include the following:

Expense	Method of Allocation
National Conference	Time and Effort
Coaching and Mentoring	Time and Effort
Social Engagement	Time and Effort
Training and Certification	Time and Effort

NOTE E - COMMITMENTS

The Organization rents office space on a month-to-month basis. Rents paid for the years ended December 31, 2019 and 2018 were \$4,800 and \$4,800, respectively.

See Accompanying Notes.

Hispanic Ministry Center
DBA Urban Youth Workers Institute

Notes to Financial Statements
December 31, 2019 & 2018

NOTE F - DEFINED CONTRIBUTION PLAN

The Organization sponsors a defined contribution plan (the Plan) under IRC §403(b) covering all employees as of their hire date, that work a minimum of 20 hours per work or complete one year of service. The Organization has the option to make a discretionary matching contribution equal to a uniform percentage or dollar amount of an employee's elective deferral.

For years ended December 31, 2019 and 2018, the organization contributed \$0 and \$5,000, respectively.

NOTE H - SUBSEQUENT EVENTS

In March 2020, the World Health Organization recognized the novel strain of coronavirus, COVID-19, as a pandemic. This coronavirus outbreak has severely restricted the level of economic activity around the world. In response to this coronavirus outbreak, the governments of many countries, states, cities and other geographic regions have taken preventative or protective actions, such as imposing restrictions on travel and business operations and advising or requiring individuals to limit or forego their time outside of their homes. Temporary closures of business have been ordered and numerous other businesses have temporarily closed voluntarily. Further, individuals' ability to travel has been curtailed through mandated travel restrictions and may be further limited through additional voluntary or mandated closures of travel-related businesses. Given the uncertainty regarding the spread of this coronavirus, the related financial impact, if any, cannot be reasonably estimated at this time.

SUPPLEMENTARY INFORMATION

Hispanic Ministry Center
DBA Urban Youth Workers Institute
Statement of Income by Activity
For the Year Ended December 31, 2019

	Unrestricted & Temp Restricted	National Conference	Coaching & Mentoring	Social Engagement	Training & Certification	Supporting Services		Total
						General & Administrative	Fundraising	
Support								
Individual Donations	\$ 240,307	-	-	-	1,050	-	-	241,357
Church Donations	38,496	-	-	-	-	-	-	38,496
Foundation Donations	422,016	10,000	5,000	5,000	227,500	-	-	669,516
Corporate Donations	100	-	-	-	-	-	-	100
Strategic Programs Revenue	100	110,286	2,200	-	42,894	-	-	155,481
Product Sales/Booth Sponsorship	-	36,650	-	-	751	-	-	37,401
Fundraiser Event Donations	1,000	-	-	-	-	-	15,310	16,310
Investment Income	14,672	-	-	-	-	-	-	14,672
Total Support	716,691	156,936	7,200	5,000	272,195	-	15,310	1,173,332
Compensation & Related Expenses								
Salaries	-	111,708	13,179	103,550	40,792	76,878	-	346,108
Housing Allowance	-	43,690	5,154	40,499	15,954	30,068	-	135,365
Payroll Taxes	-	7,631	900	7,074	2,787	5,252	-	23,645
Health Insurance	-	23,211	2,738	21,516	8,476	15,974	-	71,915
Employee Benefits	-	7,301	861	6,767	2,666	5,024	-	22,619
Total Compensation & Related Exp.	-	193,541	22,834	179,406	70,675	133,196	-	589,652
Program Expenses								
Strategic Programs & Marketing	-	11,593	5,053	13,795	11,544	-	-	41,985
Program Supplies/Resources/Fees	-	24,918	-	200	6,762	-	-	31,880
Event Expenses	-	51,335	-	100	8,040	-	-	59,475
Event Production	-	242	-	2,500	32,469	-	-	35,211
Scholarship/Registration Reimbursement	-	59,146	-	100	25,550	-	-	84,796
Honorariums	-	9,407	-	2,079	2,468	-	-	13,954
Marketing	-	-	-	-	-	-	-	-
General Program Expenses	-	88,967	242	1,234	19,890	-	-	110,333
Travel/Transportation/Housing	-	208	37	89	-	-	-	334
Networking	-	23,719	629	100	19,463	-	-	43,911
Meals	-	50,658	2,991	122,086	46,608	-	-	239,790
Contract Labor/Consulting	-	319,985	9,124	142,231	172,882	17,447	-	661,669
Total Program Expenses	-	619,985	12,124	323,231	332,882	17,447	-	1,313,669
Management Expenses								
Travel, Meal & Transportation	-	2,152	254	1,995	786	1,481	-	6,667
General Expense	-	1,433	169	1,329	523	987	-	4,441
Telephone	-	1,105	130	1,025	404	761	-	3,425
Rent/Maintenance/Utilities	-	2,600	307	2,410	950	1,789	-	8,056
Postage/Office Supplies	-	1,614	190	1,496	589	1,110	-	4,999
Information Technology/Website	-	5,069	598	4,689	1,851	3,489	-	15,706
Finance & Accounting	-	2,579	304	2,391	942	1,775	-	7,991
Bank Service Charges	-	22	3	20	8	15	-	68
Depreciation Expense	-	1,805	1,805	1,805	1,805	1,805	-	9,025
Insurance Expense	-	3,983	470	3,692	1,455	2,741	-	12,341
Marketing	-	196	23	181	71	135	-	606
Miscellaneous Expenses	-	723	85	670	264	498	-	2,240
Human Resource Expenses	-	1,717	203	1,592	627	1,182	-	5,321
Board of Directors Expense	-	40	5	37	15	27	-	123
Fundraising Expenses	-	-	-	-	-	-	167,669	167,669
Total Management Expenses	-	25,038	4,546	23,342	10,289	17,794	167,669	248,679
TOTAL EXPENSES	-	538,565	36,503	344,979	253,846	168,437	167,669	1,510,000
INCREASE (DECREASE) IN NET ASSETS	\$ 716,691	\$ (381,629)	\$ (29,303)	\$ (339,979)	\$ 18,349	\$ (168,437)	\$ (152,359)	\$ (336,667)

Hispanic Ministry Center DBA Urban Youth Workers Institute

Statement of Income by Activity For the Year Ended December 31, 2018

	Unrestricted & Temp. Restricted	National Conference	Coaching & Mentoring	Social Engagement	Training & Certification	Supporting Services		Total
						General & Administrative	Fundraising	
Support								
Individual Donations	\$ 271,987	\$ 1,000	\$ -	\$ -	\$ 1,600	\$ -	\$ -	\$ 274,587
Church Donations	98,546	-	-	-	-	-	-	98,546
Foundation Donations	696,473	40,000	30,000	17,000	145,500	-	-	928,973
Corporate Donations	6,000	-	-	-	-	-	-	6,000
Strategic Programs Revenue	-	124,276	-	-	66,786	-	-	191,062
Product Sales/Booth Sponsorship	-	22,967	-	24	1,032	-	-	24,023
Fundraiser Event Donations	200	-	-	-	-	-	95,443	95,643
Investment Income	(1,975)	-	-	-	-	-	-	(1,975)
Total Support	1,071,231	188,243	30,000	17,024	214,918	-	95,443	1,616,859
Compensation & Related Expenses								
Salaries	-	146,069	41,197	79,433	71,360	-	-	338,059
Housing Allowance	-	52,385	15,106	28,697	26,288	-	-	122,476
Payroll Taxes	-	9,843	2,954	5,465	5,183	-	\$ -	23,445
Health Insurance	-	26,480	7,384	14,346	12,758	-	-	60,968
Employee Benefits	-	3,105	843	1,668	1,449	-	-	7,065
Total Compensation & Related Exp.	-	237,882	67,484	129,609	117,038	-	-	552,013
Program Expenses								
Strategic Programs & Marketing	-	13,615	954	26,468	23,765	-	-	64,802
Program Supplies/Resources/Fees	-	23,425	-	198	9,338	-	-	32,961
Event Expenses	-	61,560	-	8,900	5,720	-	-	76,180
Scholarship/Registration Reimbursement	-	1,443	148	3,259	19,908	-	-	24,758
Honorariums	-	59,710	1,900	5,675	26,380	-	-	93,665
Marketing	-	13,035	231	2,210	1,414	-	-	16,890
General Program Expenses	-	77,671	6,557	2,544	21,784	-	-	108,556
Travel/Transportation/Housing	-	317	670	30	416	-	-	1,433
Networking	-	23,075	3,180	708	12,676	-	-	39,639
Meals	-	53,203	9,352	125,152	29,269	-	-	216,976
Contract Labor/Consulting	-	327,054	22,992	175,144	150,670	-	-	675,860
Total Program Expenses	-	603,321	69,239	303,321	366,095	-	-	1,341,976
Management Expenses								
Travel, Meal & Transportation	-	2,060	1,299	887	450	-	-	5,869
General Expense	-	138	34	73	58	1,173	-	378
Telephone	-	1,718	431	900	726	943	-	4,718
Rent/Maintenance/Utilities	-	3,302	749	1,563	1,262	1,718	-	8,594
Postage/Office Supplies	-	1,603	372	776	626	844	-	4,221
Information Technology/Website	-	3,988	986	2,899	1,662	2,384	-	11,919
Finance & Accounting	-	2,474	621	1,296	1,046	1,359	-	6,796
Bank Service Charges	-	460	115	241	194	253	-	1,263
Depreciation Expense	-	1,822	1,809	1,818	3,390	2,210	-	11,049
Insurance Expense	-	5,315	1,334	2,786	2,249	2,921	-	14,605
Marketing	-	379	95	519	161	289	-	1,443
Miscellaneous Expenses	-	424	106	220	178	232	-	1,160
Human Resource Expenses	-	2,089	490	1,023	826	1,107	-	5,535
Board of Directors Expense	-	1,127	322	591	477	629	-	3,146
Fundraising Expenses	-	-	-	-	-	-	252,200	252,200
Total Management Expenses	-	26,899	8,763	15,592	13,305	16,137	252,200	332,896
TOTAL EXPENSES	-	591,835	99,239	320,345	281,013	16,137	252,200	1,560,769
INCREASE (DECREASE) IN NET ASSETS	\$ 1,071,231	\$ (403,592)	\$ (69,239)	\$ (303,321)	\$ (66,095)	\$ (16,137)	\$ (156,757)	\$ 56,090

See Accompanying Notes.