

**Urban Youth Workers Institute**  
**Board of Directors Meeting Minutes**  
**Wednesday, April 6, 2022**  
**Time: 1:00 pm to 3:00 pm**

1. Call to Order, Attendance, Quorum
  - A. In Attendance: Tommy Nixon, Steve Carter, Chantel Runnels, Hector Gonzalez, Dennis Neal
2. Devotion and Prayer
  - A. Not Discussed
3. Approval of Minutes – December 26, 2021 Meeting
  - A. Not Discussed
4. Monitoring Reports/Policy Governance:
  - A. Review EL 4.1 Treatment of Consumers
    - i. Not Discussed; Moved to next agenda
  - B. Review EL 4.2 Treatment of Staff
    - i. Not Discussed; Moved to next agenda
  - C. Review EL 4.4 Financial Condition & Activities – Int.
    - i. Not Discussed; Moved to next agenda
5. CEO Update
  - A. Securing Additional Grants/Donors
    - i. Tommy shared several grants being applied for.
  - B. Staff Update
    - i. Shuree Rivera will launch out from UYWI
      - a. Will work on our projects under MOU
      - b. Acknowledged the gap this transition will leave on the Lead Team
    - ii. Andy Fierro promoted to Program Marketing Manager, and will create a marketing department
    - iii. Looking for a Program Director
  - C. Reflection on Staff Meeting on Tuesday: 6 different dept leads shared metrics & projected calendars for the next 18 months, compared to when Tommy started
6. Financial Update
  - A. Dennis has recommendations for better format of Dashboard – to see better forecast

- i. Budget > cumulative
    - ii. Actual > cumulative
    - iii. Actual forecasted
  - B. Next Steps:
    - i. Set up meeting with Robert, Tommy & Dennis
7. Calendar 2022 and close in prayer
- A. Not Discussed; Moved to next agenda