

**Urban Youth Workers Institute**  
**Board of Directors Agenda**  
**Wednesday, June 29, 2022**  
**Time: 1:00 pm to 4:00 pm**

1. Call to Order, Attendance, Quorum
  - A. In Attendance: Tommy Nixon, Steve Carter, Chantel Runnels, Anthony Flynn, Dennis Neal
2. Devotion and Prayer
  - A. Not Discussed
3. Approval of Minutes – April 6, 2022 Meeting
  - A. Chantel motion to approve. Anthony second the motion. All in favor.
4. Monitoring Reports/Policy Governance:
  - A. Review EL 4.1 Treatment of Consumers
  - B. Review EL 4.2 Treatment of Staff
  - C. Review EL 4.4 Financial Condition & Activities – Int. & Ext.
    - i. Anthony motion to approve monitoring reports, with Tommy’s statement of compliance. Steve seconds. All in favor.
5. Performance Evaluation
  - A. Board Evaluation (Governance Process & Management Delegation)
  - B. Tommy is preparing a performance evaluation that will be used in December.
    - i. Next Steps: Jamie complete document. Will send by September’s meeting.
6. Other Board Jobs/Decisions
  - A. Review the legal requirements for board members
    - i. Board has no recommendation or new knowledge of legal requirements.
  - B. Review the Board Governance Plan
    - i. Board Governance Plan was reviewed. Board is aware we must figure out new Board Members, specifically Board Chair, by November.
  - C. Review By-laws
    - i. By-laws state board members should serve a 3 year term, with approximately 1/3 of the members’ terms end each year. We have not been following this guideline. If we are to do so, Anthony, Dennis, & Hector would be rolling off.

- ii. A motion was discussed to make an amendment to add 6 months to the term with the intention to search for replacement board members, however not needed as it is stated Nominating Committee can choose to renominate.

D. Possible New Board Members

- i. Tommy listed possible candidates.
- ii. Board suggests a candidate with emphasis in Fund Development. Tommy requesting current board members to refer candidates.
- iii. Discussion of types of candidates to look for:
  - a. Specific skill set: marketing, resources, knows our context
  - b. Must consider CEO succession as well.
- iv. Steve suggests the month of June to start new board members and to roll off sitting board members.
- v. Next Steps:
  - a. By September, we will have the board packet ready
  - b. Jamie set up meeting with Anthony to talk through business side of operation: board development, succession plan, fundraising, leadership

7. CEO Update

A. Develop Governance & Ends Determination related Education

- i. Review Global End Statement
  - a. Global Statement was reviewed. However, needs an update to the numbers.
- ii. Tommy shared on:
  - a. There is a need for youth workers, and people are reaching out to him. The pool is getting smaller as youth workers are aging out of the target audience or not financially supported. Raising questions such as are there leaders out there, how do we find them, how do we invite them, how do we support/train/build spaces.
  - b. Reflecting on the idea/strategy shift of UYWI: We mobilize resources for people of color in the United States.
    - (a) UYWI would be the experts in funding youth workers – a pass through for resources.
    - (b) This would be a significant change in mission & vision.
- iii. An invited partner shared on why they give & how do they choose to give. Specifically, to UYWI, they invest in the leader and where are they leading the organization. – suggesting, to be cautious because you take the fiscal responsibility to who are you funding, increasing the capacity of minorities

8. Financial Report

- A. Budget Overview and Questions
    - i. Question on fundraising events
      - a. We decided not to have a gala this year, and focus on direct connection to donors. Will reevaluate for 2023.
  - B. Financial Update Dashboard
    - i. Dennis requests to run a graph that shows cumulative expenses and cash balance each month
9. Board Direction and vision for 2022
- A. Reviewed agenda item 6.
10. Calendar 2022 and close in prayer
- A. Next Steps Actions:
    - i. Set up meeting with Anthony & Tommy
    - ii. Have idea of who we are looking for next board meeting
    - iii. Board Members review Organizational Overview